



SHALOM COLLEGE
P&F

DATE: Tuesday, 13 October 2020
LOCATION: Shalom Staff Room

TIME: 6:00pm

ATTENDEES:

Paul Wilkinson	Nicole Heinz	Emma Jansen
Lynda Crossett	Kim O'Shea-Hard	Dan McMahan
Leanne Baker		

APOLOGIES: NIL

AGENDA ITEMS:

1. Apologies
2. Opening Prayer
3. Previous minutes
4. Business Arising
5. Principal's Update
6. Correspondence In and Out
7. Treasurer's report
8. Rowing Report
9. General Business
 - I. 2021 P&F AGM date
 - II. School TV license
10. Any other business
11. Next business meeting

OPENING PRAYER: Kim O'Shea-Hard

PREVIOUS MINUTES: *Approved Paul Wilkinson and Seconded Emma Jansen*

BUSINESS ARISING/CORRESPONDENCE:

Signage for markets canteen – carried through to the next meeting. It was suggested that there is the potential for permanent signage on the street frontages. Leanne Baker to obtain quotes.

No incoming correspondence except as raised by Dan McMahan in general business.

September Treasurer's Report

Report outlines key information in both the August and September Profit and Loss and Balance Sheet.

Income

- There were 5 Sundays in August and 4 in September. Figures differ accordingly.
- Coffee shop rent is increasing - \$4018.43 in July, \$10061.36 in August and \$7841.72 in September. Lower figure in September would be attributed to 1 less Sunday in the month and possibly school holidays.
- Market stall rents also up - \$95.46 in July, \$318.20 in August and \$254.56 in September.
- Overall income including interest and donations was \$96556.19 compared to \$141866.29 this time last year. Considering the Covid closures and other implications, this is a good figure.

Expenses

- Market coffee shop purchases are increasing accordingly. \$3405.13 in August and \$4272.43 in September.
- Other expenses are also increasing accordingly and included a payment of \$200 for Market cleaning.
- August general expenses included \$7600 for Indigenous House Shirts and \$2618.50 for a 50% contribution towards VR Kits.
- September general expenses included \$830-70 for Senior and Volunteer Gifts.

Profit and Loss

- Overall figure at the end of August reflected a \$29693.47 loss. September figure reflected a \$14912.74 loss. Month to month figures almost halves the loss and is a big improvement which is good to see.

Balance Sheet

- At the end of September the Investment Account contained \$116457.70 and the Cheque Account contained \$110513.26.
- A very healthy balance.

August and September spreadsheets attached.

PRINCIPAL'S REPORT & UNIFORM DISCUSSION:

- The solar panels are to be switched on this week and all building works are progressing as scheduled.
- Feedback after the year 12 retreat was positive and they are now preparing for exams, with mock exams undertaken last week and external exams next week.
- Formal – at the time of the meeting, formal will see tables of four and there was to be no dancing and no more than groups of 10 standing.
- Fees – 2021 tuition fees will increase by 2.5%, with the family administration levy replaced by a per child levy.

- Online uniform store is receiving good feedback. The online booking system has allowed Leanne to be more prepared for each student, having all the student details on hand before the child attends. The week before school starts in January is a week where bookings are not required and it can potentially be busy so Leanne may need assistance that week.
- Year Seven orientation is in a few weeks, it will be different this year as it is for students only, no parents are allowed to attend due to COVID safe plans.

ROWING REPORT: prepared by Kellie Howard

During the school holidays Shalom rowing held four days of technical development, which was really well received by the rowers. We had good numbers in attendance on each day with plenty of enthusiasm. There has been positive feedback and we look forward to improving for future events. This weekend a large number of our rowers will head to Rockhampton for their first and last regatta of the year. Everyone is looking forward to getting out and competing on the water.

We have secured a number of dates for BBQs next year to assist our ever-growing need for fundraising and have always been well supported at these BBQ's by our helps and community. On fundraising, we have postponed our annual golf day until next year in the hopes of normality returning.

GENERAL BUSINESS:

AGM Date – March, Tuesday 9th 2021

School TV license – P&F paid the subscription in the past, link on the website. Dan McMahon asked if P&F were prepared to pay the subscription again for 2021. Dan showed the P&F the content on the site and discussed the possibility of linking to the site more in newsletters and on social media.

P&F agreed to pay the \$3,025 subscription, nominated by Paul Wilkinson and seconded by Emma Jansen.

ANY OTHER BUSINESS:

NIL

TIME CLOSED: 1845 **Chairperson:** Paul Wilkinson

Minutes Prepared By: Nicole Heinz

NEXT MEETING: Tuesday, 10th November at 6:00pm

ACTION ITEMS	PERSON RESPONSIBLE
Signage for markets canteen.	Leanne Baker

