

Shalom College
Parents and Friends Association

General Meeting Minutes
Tuesday 2nd August 2016

Attendance: As per attendance book

Apologies: As per attendance book

Opening Prayer: Elizabeth Austin-Campbell

Previous Minutes:

Gail Norris moved that the minutes of 7th June, 2016 be adopted. Seconded by Leanne Barker. All in favour.

Business Arising:

- Volunteer numbers – request for newsletter reminder for more volunteers for the Sunday Markets Canteen
- Old Digital sign – two quotes for repair and maintenance of sign. Going with the second quotes \$1708 as it is better option.
- Link to Brett Lee Internet Safety – Elizabeth to investigate for it to be put into parent lounge for ease of access.
- Anxiety workshop – this was a very good workshop and was well attended by all the local Catholic schools.
- Re-upholstering of seats near canteen – replacement has started and will be completed bit by bit.
- Table cloths for the Sunday markets have been purchased.
- Upright piano – more information to come about this purchase.
- Laptop for P & F – new laptop to replace the existing one, Gail will investigate this for next meeting.
- Gifts for senior students – purchase of pens to go ahead at a cost of \$2186 for 250.
- Supplier for the old blue jacket and or suitable replacement - leadership team discussed this again, no alternative supplier is available. Robin Wust will investigate a cheaper version of a blazer that is washable. Blue jackets will not be phased out students can wear the blue jacket if they own one. Black jackets will be phased out, which will be conveyed in the newsletter. Girls dresses have been sourced and made longer so that they can be worn for a number of years.

Correspondence:

In:

- Catholic Education Office – update of P & F email
- Nominations for 2016 Community Spirit Award - email

Out:

- Emailed 2016 Community Spirit Award Nomination

Treasurers Report:

- Financial Information supplied (Balance Sheet/Income & Expenditure) for June and July tabled. Attached to minutes. Moved by Louise Stallard. Seconded by Linda Crossett. All in favour.

Board Report (Elizabeth Austin-Campbell):

- School Renewal and Improvement Process taking place next week for three days.
- Feedback on the dessert from the formal was discussed as part of the P & F report back to the board.

Diocesan Report:

- Nil

Principal's Report (Elizabeth Austin-Campbell):

- Musical was a resounding success. It was a whole school production with many different departments coming together. Everyone is to be congratulated.
- Catholic Music Festival in Brisbane this weekend, Robyn Edgar is organising this.
- Eisteddfod is on this week and we have many students participating.
- Amendment to Master Plan still with CEO, no further information as yet.

Rowing Report (Petrina Pashley):

- Fundraising at Formal - \$1500 raised.
- SEQ Regatta was changed at last minute to Beaudesert; no accommodation was available therefore Shalom did not compete.
- The boat purchased (Sykes Junior Double Skull) by the P and F has arrived. Names suggested by rowing committee Janet Brennan, Mike West, Brad Praed.
- Two marquees have been purchased with "Shalom Rowing" printed on them. These are available for use by the school.
- CQ Regatta will be held at Bucca on September 17th & 18th.

General Business:

- Louise Stallard moved to accept the quote for \$1708.30 for the upgrade of the digital sign. Seconded by Gail Norris. All in favour.
- Louise Stallard moved to purchase the senior gifts at a cost of \$2186.25 seconded by Linda Crossett. All in favour.
- Thank you to Petrina Pashley for Inn Style Mensland who assisted in securing the new aprons for the Canteen.
- P and F made a donation to a fundraising event on Sunday for The Langos family who lost all their belongings in a fire.
- Carpark coffee van – was here on Friday day and worked well.
- New format for student report cards – discussion and feedback from parents.
- Congratulations to Dan for his Excellence in Leadership Award.
- Sport centre maintenance - Shalom sign – Elizabeth to look into the possibility of having this updated.
- Coffee shop update
 - new coffee machine installed (Leanne to identify final costing) – training to commence on Thursday. P & F to manage expenses associated with this entirely to enable

tracking of profitability. Dan to oversee student roster, students need to be organised for operation of the coffee machine for this Sunday at 4.30am. Elizabeth will coordinate this with Dan McMahon.

- Revamp of operations of Sunday Markets and Canteen – looking at review of current menu, transitioning ideas gradually; display cabinet – update of décor and signage for the Markets Canteen. Networking meetings are occurring between relevant stakeholders to streamline operations and bring more transparency to operational decision-making.

Next meeting: Tuesday 6th September, 2016.

Meeting closed: 6.45pm