



SHALOM COLLEGE
P & F

SHALOM COLLEGE SUPPORT SCHOLARSHIP Guidelines

Announcement of Scholarships

Expressions of interest are called for when the activity is announced via school notices and again at specific information meetings relating to the activity. The closing date for applications will occur well in advance of the event/ trip.

Event/activity coordinators must be made aware as soon as possible that you are intending to participate in the event/activity and that you are applying for the scholarship. This will enable coordinators to include you in trip costings and complete required paperwork associated with event/activity to ensure effective management of the trip.

Applying for a scholarship

Applications must be completed using the Shalom College Support Scholarship application form and submitted to the P & F President via the P & F email – pandf@shalomcollege.com or delivery to the College to the College office. Please ensure the application is signed by the student and a parent/guardian.

Applicants must provide full and accurate details of family and/or student circumstances, current College participation and outline why the student believes he/she is an appropriate candidate for the scholarship.

Applicants are encouraged to show how he/she would be an active part of the “team” and demonstrate how they would benefit from the experience.

In its deliberations, the P&F will consider the nature and purpose of the trip, the total cost, and the steps taken or proposed by the applicant to raise personal funds.

Applicants should note the scholarship only covers travel costs. Costs associated with insurance, medications, spending money, incidentals and other trip merchandise are not covered.

Applicants may be required to attend an interview with representatives from the College and P & F Association if further information is required.



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SHALOM SUPPORT SCHOLARSHIP Rules

1. Applications must be submitted by the published closing date. The P&F, at its absolute discretion, may consider late applications under extenuating circumstances.
2. Applications that have not been submitted using the *Shalom College Support Scholarship Application Form* will not be considered.
3. Applicants attending sporting trips are not eligible to apply for the *Shalom College Support Scholarship*.
4. Only one scholarship award is available per trip/event.
5. Successful applicants must participate in all group fundraising activities including attending two Sunday shifts in the Sunday Markets Coffee/Shop Canteen managed by the P & F.
6. All applicants will receive written acknowledgement from the P&F on receipt of application. This will be emailed to the parent/guardian of the student applying.
7. All applicants will be notified, in writing, regarding the outcome of their application. This will be emailed to the parent/guardian of the student applying.
8. Successful applicants will receive written and phone confirmation of funds allocated to their application.
9. Successful applicants must acknowledge receipt of the scholarship and declare they have read and understood the scholarship guidelines via the Acceptance of Shalom College Support Scholarship Form. This must be emailed back to the P & F as soon as possible after notification of application success.
10. The amount awarded to the successful applicant is final. Requests for additional funds will not be considered.
11. The amounts awarded to successful applicant(s) may vary from time to time and are at the absolute discretion of the P&F Executive.
12. Funds allocated to the successful applicant, will be directly transferred from the P & F Account to pay the nominated activity/event invoice. Funds are not paid directly to the student/family.



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13. In the event that a successful applicant is unable to attend their trip/event, then the successful applicant must provide written notification of such circumstances to the following parties.
- The P & F President – via the P & F email - pandf@shalomcollege.com
 - The activity/event coordinator
 - The School Principal.

All scholarship funds allocated to the successful student's activity/event invoice will be returned to the P & F.

14. The P&F will endeavour to uphold the privacy and anonymity of the successful applicant at all times unless instructed otherwise by the successful applicant(s).