



SHALOM COLLEGE
P&F

DATE: Tuesday, 18 August 2020

TIME: 6:00pm

LOCATION: Shalom Staff Room

ATTENDEES:

Paul Wilkinson
Lynda Crossett

Nicole Heinz
Kim O'Shea-Hard

Emma Jansen

APOLOGIES:

Leigh Critchlow

AGENDA ITEMS:

1. Apologies
2. Previous minutes (see attached)
3. Business arising from previous meeting
 - 3.1 Travel bursaries update
 - 3.2 eSports and VR requests (see attached correspondence)
 - 3.3 Wage deductions in May 2020 query
4. Principal's update
5. Correspondence in and out (see attached documents)
 - 5.1 Payment approval – grandstands
 - 5.2 VR Equipment and esports shirts (see item 3.2)
6. Treasurer's report
7. Rowing report
8. General business
 - 8.1 Market canteen and BBQ signage
 - 8.2 Year 12 Keyrings
9. Any other business
10. Next business meeting

PREVIOUS MINUTES: *Approved*

No monies allotted for travel burseries

BUSINESS ARISING/CORRESPONDENCE:

- No funds were distributed for bursaries.
- Follow up on the markets wage deductions for May – the wages are actually deducted from P&F account in arrears and therefore correct.
- E Sports - P&F have agreed to pay 50% of the cost of the VR equipment and the school would cover the balance. Total cost to P&F is \$2,618.50
- E Sports shirts are listed on the Uniform Shop website for \$35 each with funds going to P&F.

TREASURER'S REPORT: Emma Jansen

Follow up from last meeting

- Market Day wages in May books were questioned and followed up with Lisa Castro
 - Wages figure was correct
 - Figure was a reimbursement to Shalom for wages paid for the Market Day on 15 March 2020
 - Wages are paid for following fortnight – 5 April
 - Reimbursement is then taken the following month, appearing in the May report.

June

- No market coffee shop running due to Covid closure. No wages paid or expenses requiring payment.
- Income for the month is attributed to the Donations made by Shalom Families through School Fees. This figure was \$13960. Total Donations received for the year - \$28230.
- No accurate comparison to last year's figures due to the impact of Covid.

July

- Markets restarted with an income of \$4018.43 from the coffee shop and \$95.46 in Stall rent.
- Market related expenses were \$1620.75 in Coffee shop purchases.
- Only other expense item was Donations of \$43730 for the grandstands.
- Overall loss for the year \$25846.75.
- Money currently in Accounts – Investment A/c \$116234.80; Cheque A/c \$99656.55

PRINCIPAL'S REPORT & UNIFORM DISCUSSION: Kim O'Shea-Hard

- The Board were supportive of the money spent by P&F on proactive items and the feedback on the grandstands was very positive, they will be used during Shalom Day celebrations
- Extra land was purchased by Shalom, though planning is still underway for the use of the land
- The solar panels are still waiting to be delivered
- COVID-19 has affected Shalom Day, with no Grandparents allowed to attend and also the Sports Awards Evening has been cancelled
- At the end of the first semester Shalom lost 51 students and gained 15, it was noted a large proportion of those were year 12 who have accepted offers to join the Navy or start apprenticeships early
- Feedback on the set up of the online learning structure and the successful structure will be adopted by all teachers should online learning need to be implemented again. Education sessions on this structure have been conducted
- The new building is still on schedule for completion for use by 2021 school year

ROWING REPORT: Nicole Heinz

- Training has recommenced with all crews, with the first event a club event, Bridge to Bridge in Maryborough later in August.

- Crews are training for the remaining two schools regattas, South Queensland Schools (Brisbane) and Central Queensland Schools (location tba).
- Rod Silcox is organising a training day camp for the second week of school holidays for all crews.

GENERAL BUSINESS:

Signage for Markets – Leanne has noted a reduction in sales at the canteen and BBQ with a rearrangement of stalls and has asked if P&F could fund flags to line the driveway advertising the canteen and bbq. Also a sign to advertise the ATM now that it is operational.

DECISION – agreed in principle

ACTIONS – Leanne Baker to obtain quotes

Year 12 Keyrings – it was advised that approximately 207 keyrings would be required for the 2020 cohort at a cost of \$710. A photograph of the keyring was shown to the P&F.

DECISION – P&F agreed to purchase the keyrings.

ANY OTHER BUSINESS:

NIL

TIME CLOSED: 1835 **Chairperson:** Paul Wilkinson

Minutes Prepared By:

NEXT MEETING: Tuesday, 13th October at 6pm

ACTION ITEMS	PERSON RESPONSIBLE