

**Shalom College**  
**Parents and Friends Association**

**General Meeting Minutes**  
**Tuesday 5<sup>th</sup> September, 2017**

**Attendance:** As per attendance book

**Apologies:** As per attendance book

**Opening Prayer:** Dan McMahon

**Previous Minutes:**

Gail Norris moved that the minutes of 1<sup>st</sup> August, 2017 be adopted. Seconded by Louise Stallard. All in favour.

**Business Arising:**

- School TV – total cost for the 12 month subscription \$2340. Frequent reminders will need to go in the newsletter.
- Ecumenical Lunch – Saturday August 26 – 11am – 3pm – Thanks to Kim, Gail, Lynda and Louise who attended. Was a lovely event. Moira Kelly very inspirational lady to listen to.
- Digital sign - now completed by Sign Max. Total cost for approval \$1553.00.
- Financial Literacy subscription now paid - \$1500.
- Helping Hands Freezer – resigned to remind people to keep Freezer door shut and all seems to be working fine now.
- Survey to gather information on current newsletter format and parent access to parent lounge. Dan will send out survey to parents. Paul will collate results through Survey Monkey.
- Senior pens have arrived - \$2076.47 and gift box stickers \$181 – now to be assembled ready for distribution at Senior graduation. Louise and Lynda will give these out at the Graduation Liturgy.
- Senior graduation – morning tea, catering will have to be organised as canteen will not be available for use due to proposed renovations.

**Correspondence:**

**In:**

- Thank – you card from Catholic Parish for donation of prizes to their recent Relay for Life High Tea Event.
- Wealth Academy monthly e-newsletter
- Email from Dan – quotation for landscaping and minor works
- Rowing Report & apology from Kerrie-Lee Evens
- Uniting Care Community (Natasha Nagas) crowdfunding campaign for Public Works of Art at Bargara

**Out:**

- Nil

**Treasurers Report:**

- Financial Information supplied (Balance Sheet/Income & Expenditure) for August tabled. Attached to minutes. Moved by Paul Wilkinson. Seconded by Lynda Crossett. All in favour.

## **Board Report:**

- Father Peter Tonti joined in at the last Board meeting
- A 'Block committee' has been established to look at renovations/refurbishment of our existing buildings at Shalom
- Proposed Canteen & toilet refurbishment was outlined
- Artisan Market is no longer continuing
- Outsourcing of clothing company will not go ahead, looking at modification of trading times to include a late night option
- Week 4 Term 4: will be a very busy week with the openings and blessing of the fitness centre & music room & crest, plus Academic Awards Night and Sports Award Night will be held as well.

## **Diocesan Report:**

- Nothing to report

## **Principal's Report:**

- Continued development of possible ideas for P & F contributions to the school:
  - ASAP (After school Activities Program) – 3 days a week after school for a range of activities for children to do after. Peter Robinson has been appointed for 2018 will be on board to run the program next year. A 12-month trial will take place to assess whether this program is successful.
  - Landscaping proposal for Brother Hogan Drive and various garden around the school
- Carpark extension progress: the roundabout and access will be finished by the end of December, the Shalom carpark plans are being drawn up at present.

## **Rowing Report:**

- Saturday September 2 a small number of Shalom Rowers attended the Pine Rivers Club Premiership Rowing Regatta at Lake Kurwongbah. As this was a Club Regatta, we joined with other schools and rowed as Bundaberg Rowing Club
- On the first weekend of September school holidays, Qld Schools Championship Rowing Regatta will be held in Rockhampton (from Saturday September 16 up to and including Monday September 18). We will have a group of rowers attending, some Year 11's will be in Cambodia, as will Rod Silcox. With the Pupil Free on Friday September 15 we will be able to travel earlier on that day (for those that can get time off work).
- We have not held any further fundraising events for the year as yet but are still looking towards the possibility of a Movie Night before the end of the calendar year.

## **General Business:**

- Proposed tuckshop extension – Dan will let us know when dates for commencement are finalised
- Coffee shop/Shalom markets
  - Sale of old Coffee Machine – being used for spare parts at present.
  - Advertising for the BBQ now appearing on weekly Shalom Market Facebook page.
  - Theft of money from Coffee Shop – no further update at this time.
- Helping Hands – 25 meals have gone out this year. Year coordinators will be reminded about the meals and vouchers that are available for distribution.
- Cambodia students who have been sponsored by the school (50% P & F and 50% school) – transfer of \$3400 has been made to cover this cost = one full scholarship and two half scholarships.
- School Captains and House Leader Blazer scheme to get underway for 2018. Letters to be written once all students are announced.
- Sponsorship of students for Shalom school trips other than Cambodia – draft proposal of guidelines tabled for feedback at next meeting.
- The P & F are happy to look at funding the After School Activities Program for Term 1 & Term 2 in 2018 based on the following: engagement with stakeholders of the program content; funding

concerns dependant on coffee shop income continuing; and the breakdown/budget of the funding costs.

- Louise and Leanne will meet to discuss possible arrangement for Markets Canteen continuance when renovations are undertaken.
- Louise moved \$19500 be paid for the funding of the reflection garden. Seconded Patricia Smith. All in favour.
- Louise moved to purchase the senior pen gifts for \$2076.47 and the gift box stickers for \$181 seconded Paul Wilkinson. All in favour.

**Next meeting:** Tuesday 10<sup>th</sup> October, 2017

**Meeting closed:** 6.45pm